

**Tasmanian University Medical Students' Society**  
**Policy on Conference Support**



**Part one: Terms of reference**

1. The following policy applies to members of the Tasmanian University Medical Students' Society" (TUMSS) hereinafter referred to as "The Society."
2. The Society Executive, as outlined in section 2.1 of the Society Constitution will hereinafter be referred to as "The Executive."
3. Conference support includes monetary assistance for attendance fees, flights, and/or accommodation. It does not include monetary assistance for social events.
4. Eligibility for conference support will be limited to students enrolled in the Bachelor of Medicine/Bachelor of Surgery (MBBS) course who are financial members of The Society.
5. Those eligible students seeking support will be hereinafter referred to as "support seekers."
6. Those support seekers who are successful in their request for monetary support shall hereinafter referred to as "support receivers."

**Part two: Terms of the policy**

1. All applications for conference support will be granted or denied at the complete discretion of The Executive, and no correspondence will be entered into.
2. Those who seek support shall be required to detail the specifics of their request as per Appendix A
3. Applications for conference support shall be open to all events that may enhance the career and aspirations of the support seeker, or the academic or cultural life of The Society.
4. There will be four rounds of funding per annum.
5. Requests will be considered quarterly by the The Executive, and as such need to be submitted to the Vice-President (Academic) by the following dates each year:
  - i. 31<sup>st</sup> of March for conferences occurring between January 1<sup>st</sup> and March 31<sup>st</sup>. Applications to be considered at The Executive meeting closest to April 30<sup>th</sup>.
  - ii. 30<sup>th</sup> of June for conferences occurring between April 1<sup>st</sup> and June 30<sup>th</sup>. Applications to be considered at The Executive Meeting closest to July 31<sup>st</sup>.
  - iii. 30<sup>th</sup> of September for conferences occurring between July 1<sup>st</sup> and September 30<sup>th</sup>. Applications to be considered at The Executive meeting closest to October 31<sup>st</sup>.
  - iv. 31<sup>st</sup> of December for conferences occurring between October 1<sup>st</sup> and December 31<sup>st</sup>. Applications to be considered at The Executive meeting closest to January 31<sup>st</sup>.
6. The Vice-President (Academic) will notify the other members of The Executive of the support proposal and its details in advance of the next meeting of The Executive.

## ***TUMSS Policy on Conference Support***

7. In considering the feasibility and value to both the support seeker and The Society of any application, The Executive will give reference to the following criteria:
  - i. The potential benefit to the career and aspirations of the support seeker
  - ii. The potential benefit to the academic and cultural life of The Society.
  - iii. Any previous support the support seeker has received from The Society
  - iv. The enthusiasm and ability of the support seeker to present conference material to The Society
  - v. The adherence of the application to other sections of this policy
8. Support receivers will recognise a debt to the society to be repaid in the form of presentation of material and/or other means of recompense to be determined before support is received.
9. Support shall generally be limited to two hundred (200) Australian dollars unless the Society believes the application to be so extraordinary so as to warrant additional funding.
10. Support receivers will receive a cheque for the amount stipulated by The Executive.

***TUMSS Policy on Conference Support***

**Appendix A – Application for TUMSS Conference Support**

Name:

Address:

Conference title:

Proposed dates for the conference:

Location of the conference:

Short statement on the value of conference attendance to your own career and aspirations:

Short statement on the value of conference attendance to TUMSS and its members:

SIGNATURE

DATE: